



### DALHOUSIE FARMERS' MARKET VENDOR APPLICATION (Outdoor 2022)

<b>Location: Dalhousie Community Centre (Outdoors)</b>	<b>Day: Thursday</b>
<b>Time: 3:30 – 7:30 pm</b>	<b>Dates: Weekly May 26 till Sept 15</b>
<b>Market Manager: Sonja Devauld</b>	<b>Email: <a href="mailto:market@dalhousiecalgary.ca">market@dalhousiecalgary.ca</a></b>

The Dalhousie Farmers' Market adhere's to the "Made, Baked, or Grown" in Alberta Rule. 80% of our vendors must have products that are Alberta Made, Baked or Grown. We are an Approved Farmer's Market and follow rules and regulations set by the Alberta Agricultural Society. By hosting a market, Dalhousie is enabling entrepreneurs to test their products and ideas while keeping costs low, interacting with the community, and learning new business skills. All funds raised by this market will go directly towards community improvement projects.

Products that can be sold at an Alberta Approved Farmers' Market:

- Fresh produce, flowers and plants from rural and urban farms, home gardens, and commercial growers
- Raw meat or poultry (inspected and processed at a licensed abattoir), and products made from these
- Pasteurised milk and dairy products
- Baking from a home or commercial kitchen
- Preserves from a home kitchen: jams, jellies, pickles, fermented preserves
- Low risk-foods and beverages prepared in a home kitchen
- High-risk foods and beverages prepared in a commercial kitchen
- Alcoholic beverages made and bottled in an AGLC licensed facility
- Handcrafted items

We require all food vendors to have a food permit from AHS (if applicable) and liability insurance. New food vendors and vendors adding food products must have these products and processes approved by an AHS Public Health Inspector prior to final approval to vend. All food and agricultural vendors must have their food and safety certificates available upon request.

Alcohol vendors are required to obtain a Farmers Market extension to their AGLC Class D license, and current ProServe Certification in order to vend. Certification must be displayed at the Market.

Food Trucks are required to provide current AHS issued mobile food vending permit and City of Calgary Issued.

Organic and other Certifications: Vendors claiming organic or any other certifications for their products must provide a copy of current certifications. Certification(s) must be displayed at the Market.

We plan to follow the AB Governments Guidance for Farmers' Markets and for Covid Safety Protocols.

We will be a rain or shine market. Please see our "Dalhousie Farmers' Market Policies".

Vendors need be setup and ready to sell by 3:15pm so that our market can open its doors at 3:30pm.

### **VENDOR INFORMATION**

Company Name	
Full name *	
Email address *	
Phone Number *	
Mailing Address *	
Website	
Social Media Page	
Insurance Carrier / Policy Number **	
AHS Food Permit or Alcohol Certification (if applicable)	

\*Required \*\*Vendors are responsible for their own liability insurance with their policy naming "Dalhousie Community Association" as additional insured. A Business License is not required.

Please return both the Application and the Dalhousie Farmers' Market Policies Form to:  
**market@dalhousiecalgary.ca** as soon as possible.

### **MARKETING AND SOCIAL MEDIA**

It would be extremely helpful to the success of the market for all vendors to like and share our general Social Media market posts to your Facebook newsfeed and Instagram stories.

While we work hard to promote and connect farmers with consumers - your promotional assistance would be greatly appreciated! #dcayyc #albertastrong #localloveyyyc #albertafarmers #knowyourgrower #supportlocal #ablocalfood #albertaapprovedfarmersmarket



**MARKET FEES AND DATES**

Outdoor Market Stall Fees 2022: Stall fees pay for a standard 10' x 10' space plus vehicle.

Our Outdoor Market season runs Thursdays 3:30-7:30pm, May 26 – September 15, 2022.  
 There are a total of 17 outdoor markets.

	Fee per 10' x 10' stall space including vehicle	
Full Season (17 market days)	\$680	
1-4 market days	\$45 per market day	
5 to 9 market days	\$43 per market day	
10 or more market days	\$42 per market day	
Table and Chair Rental	\$20 per market day	

**Note: Electricity is not available**

**Please check off the dates you are applying for:**

May 26	June 30	Aug 4	Sept 1
June 2	July 7	Aug 11	Sept 8
June 9	July 14	Aug 18	Sept 15
June 16	July 21	Aug 25	
June 23	July 28		Full Season

**Payment**

1. You will be invoiced once accepted, and are able to submit payment online with credit card or call in with credit card (403-286-2555 ext 1)
2. Payments are due once accepted as a vendor.
3. Vendors will not be permitted to vend without having paid.
4. Any vendors not paid 7 days before their first scheduled market may have their market dates removed from the schedule, and risk being placed on the waitlist.
5. VENDOR FEES ARE NON-REFUNDABLE.
6. All product displays, selling tables and equipment must remain within the designated stall area. Vendors must not block any aisle, walkway, lane, entrance and exit with their equipment or products.
7. Fees are guaranteed for one season only.



The Dalhousie Farmers' Market adheres to the "Made, Baked, or Grown" in Alberta Rule. 80% of our vendors must have products that are Alberta Made, Baked or Grown. Acceptance to a market is made by the Market Manager and is also dependent on other vendors we have within your category.

Select Category \* Alberta Made, Baked and Grown

Non-Alberta Made, Baked and Grown

Provide a detailed description of all items you intend to sell at the market. Any Item's not listed on this form must be emailed to the Market Manager before 10am on the day of the market. \*

Where is your product available? List other markets, retail, wholesale etc.

Is there anything else that you would like us to know? Please indicate here if you use a generator, have a special set-up or if there is anything else you have questions or comments about:

### **Declaration**

I declare the information on this form to be complete and accurate and I agree to pay the rates as set out in this document. I HAVE READ THE MARKET POLICIES PROVIDED TO ME WITH THIS APPLICATION FORM AND AGREE TO FOLLOW ALL REGULATIONS DESCRIBED THEREIN. I understand that not all applicants are granted space at the Public Farmers' Market and that it is the right and responsibility of the Market Manager to decide allocation of space.