



COVID-19 Parent/Guardian Sign Off Sheet

Dear Families,

The Dalhousie Community Association would like to thank you for your interest in our Summer Day Camp Programs. We would also like to express our intentions to ensure the safety and wellbeing of all participants in our programs. Below you will read information about our new Protocols, Policies and/or Procedures regarding COVID-19 and how we plan to prevent exposure while still maintaining a fun environment.

In accordance with Alberta Health, Child Care Licensing, Children's Services, the City of Calgary, and other governing bodies, we will follow and maintain all current guidelines. With everyone's help, we can limit the risks to keep our programs running smoothly.

Use of Shared Spaces:

Initial: _____

- Children will be assigned to a Classroom (Cohort) and will remain within this cohort always. There will be NO MIXING of children and/or primary staff members between the different cohorts.
- Families with more than one child in our program will have all their children attending the same cohort regardless of age. This will help to minimize spread between the different groups.
- Only one cohort at a time will be permitted to use our outdoor play spaces, and each cohort will have their own outdoor play equipment. Additionally, public playgrounds are still off limits until further notice and so children will have usage of the soccer fields and/or they can take community walks.
- Each cohort will be assigned specific washrooms/stalls/sinks.

Safe Practices, Cleaning, and Disinfecting:

Initial: _____

- No outside, non-essential personal items will be permitted into the center. This may include but is not limited to blankets, stuffed animals, books, games, craft items, etc... The DOSC Program will provide all necessary toys and materials for participants throughout the day.
- Where possible, physical distancing practices will occur.
- PPE will be provided for our Program Staff Members. While it is not mandatory for staff to wear a mask or gloves, proper usage of PPE will be enforced as per Alberta Health Guidelines.
- Staff and Children will be frequently reminded to follow proper hand hygiene and respiratory etiquette.
- Hand Sanitizer will be made available and will be kept under close supervision to ensure the safety of the children in the program.
- Field Trips, Group Transportation, and/or Major Events will be postponed until further notice.
- Programs will engage in frequent, thorough cleaning and disinfecting each day.
- Discontinue usage of shared items that cannot be cleaned or disinfected.

Entering and/or Exiting the Center:

Initial: _____

- When picking up and/or dropping off your child, families will be asked to use the specific exterior classroom door assigned. ****No access will be permitted through the Main Doors of the Dalhousie Community Association.*



- We will only permit one adult (one person per household) during pick up and/or drop off times
- While picking up and/or dropping off your child, adults are not permitted to enter the facility/classrooms/washrooms. Staff members will meet parents/guardians at their assigned exterior classroom door for “hand-to-hand” transfer, attendance taking and/or sharing of information.

Illness (Sick Staff, Children, Parents and/or Guardians):

Initial: _____

- Staff members, children, parents and/or guardians **must not attend the program** if they are sick, even if symptoms resemble a mild cold. Symptoms to look for include fever, cough, shortness of breath, sore throat, runny nose, nasal congestion, headache, and a general feeling of being unwell.
- Parents and/or Guardians must check the temperatures of themselves AND their children daily before coming to our programs.
- Parents and/or Guardians will be asked to fill out a daily questionnaire PRIOR to dropping off their child/ren in our programs.
- Adult and Child temperatures will be checked during drop off times
- Child/ren’s temperatures will be checked three (3) times per day (during morning drop off, mid-day, and in the afternoon).

*****DOSC POLICY - Illness and Communicable Diseases:**

Initial: _____

In order to prevent the spread of illness among children and staff members parents are asked not to bring children who are showing symptoms of illness to the program.

Signs or symptoms of illness include:

- Vomiting, registering a fever, diarrhea, and/or an unexplained rash or cough,
- Any condition requiring greater care or attention than can be provided without compromising the care of the other children in the program, or
- Having or displaying any illness or symptom the staff member knows or believes may pose a health risk to other persons on the program premises.

If a child becomes ill while in the care of our program, parents will be contacted and asked to arrange for the immediate removal of the child from the program premises. While in our care, we will attempt to isolate the child from others in the room and provide them with a comfortable place to rest. In the case of communicable diseases, parents are advised to speak with their doctor regarding their child’s safe return to the program.

*****DOSC POLICY - Program Rules and Expectations:**

Initial: _____

We ask that you review the following expectations with your child prior to coming to the program:

- Children are expected to treat staff members, other children, and the program environment with respect.
- Behaviors such as swearing, hitting, kicking or throwing will not be tolerated.
- Children are expected to clean up after themselves before commencing another activity or leaving the program.
- Children must ask and be granted permission to leave the room or group.
- We ask that you keep all toys and electronics at home.

These basic expectations are in place to ensure the safety and comfort of all children in the program. In the case of vandalism or willful damage to program property or equipment the child’s parents will be held responsible for the cost of repair or replacement.



*****DOSC POLICY - Abuse (Respectful Workplace Policy):**

Initial: _____

Our Summer Day Camps Program is committed to providing a safe and respectful environment for all children, parents and employees. The program operates in accordance with the Dalhousie Community Association's **Respectful Workplace Policy**. All employees, parents and visitors to the program are therefore subject to the Respectful Workplace Policy. A copy of the association's **Respectful Workplace Policy** is attached to this document for your perusal. In accordance with this policy we will not tolerate abuse in any form.

I have read, understood and agree to abide by the following Protocols, Policies and/or Procedures. Failure to abide by the following Protocols, Policies and/or Procedures may result in withdrawal of your Childcare Services.

Parent/Guardian Name: (Please Print) _____
LAST FIRST

Dated this _____ day of _____, 20____
DAY MONTH YEAR