

**Dalhousie Community Association
Annual General Meeting January 22, 2020
Dalhousie Community Association: 7:00 pm**

AGENDA

1. Call to Order & Confirmation of Quorum

- a. Call to order at 7:05 PM.
- b. We have quorum.
- c. Attendance sheet passed around.
 - Lesley Bloxham, Jonathan Maynard, Ron Cornish, Christine Wutzke, James Fong, Sunny Wang, Petro Babak,
 - Guests: Gary Bloxham, Heather Gibbons (City of Calgary), Pam Smith (Playschool Rep), Alice Lu, Marsha Staples (GM), Sharon Evans-Borrice (DOSC), Maria Marcon (Financial Admin), Andrew Chin (Ward 4 Liaison), Brent Adam, Brent Clark, Christina Erikson, Bill Jarvis (MLA rep), Prasad Panada (MLA)

2. Introduction of DCA Board of Directors & Guests

3. Approval of Agenda

- a. Move by James, second by Petro. Carried.

4. Approval of Minutes from the 2019 Annual General Meeting

- a. Move by Sunny, second by Christine. Carried.

5. Introduction of Special Guests

- a. Heather Gibbons, City NPC.
- b. Andrew Chin,
- c. Bill Jarvis,
- d. Prasad Panda, Edgemont Calgary MLA

6. Business Arising from the Minutes

- a. None.

7. Vice President's Report

- Thanks to Board members, those on the extended committees, the DCA staff, Marsha for her hard work and dedication
- Hired key staff for DOSC program, including new director. Program has expanded into a new location and increased registration numbers.
- IT overhaul has brought centre up to modern standards and seeking government funding for better internet service
- Ongoing renovations continue, though some cutbacks were required due to decrease in grants
- Casino coming up in summer that will add funding for programs and services

8. By-Law Changes

- Ron read out proposed By-Law changes
- In summary:
 - Increase spending threshold (contracts, renovations, et.) for special vote from \$20,000 to \$1,000,000. This allows Board to spend up to \$1,000,000 without a special resolution meeting.
 - **Motion to revise By-Law Clause 7.2.3 from “the Association may not make any single expenditure anticipated to exceed \$20,000 without specific authorization through a Special Resolution” to “the Association may not make any single expenditure or commitment anticipated to exceed \$1,000,000, without specific authorization through a Special Resolution” by Ron, seconded by Maria. Carried.**
 - Delegation of contract signing authorities and duties of the officers, which is required to allow employees and directors (other than the President) to sign routine documents such as rental and employment contracts
 - Motion to revise By-Law Clause 6.8.1.d) from “The President shall: be the principal signing authority on all contracts, official documents, and correspondence of the Association, and a delegated signing authority on all bank accounts of the Association” to “The President shall: be the principal signing authority on all contracts, official documents and correspondence of the Association, and a delegated signing authority on all bank accounts of the Association. The Board may delegate the President’s signing authority on contracts, official documents and correspondence to other Board Members or employees” by Ron, seconded by Petro. Carried.
 - Removes GM from signing authorities as the GM is responsible for requesting most goods and services. It is a conflict to have the GM approving their own requests. Note, under current practices, the GM does not have signing authority. This change will align with current practices and our by-laws. Secretary added to list of officers with signing authority
 - Motion to revise By-Law Clause 7.2.1 from “All cheques written on Association bank accounts must be signed by any two (2) of the following: President, Vice President, Treasurer and General Manager. However, any cheque payable to a Director or a person with whom a Director is Legally Related shall not be signed by that Director” to “All cheques written on Association bank accounts must be signed by any two (2) of the following: President, Vice President(s), Treasurer and Secretary. However, any cheque payable to a Director or to a person with whom a Director is Legally Related shall not be signed by that Director” by Ron, seconded by Christine. Carried.

9. Treasurer's Report

- Nancy presented.
 - Audited 2019 financials were not available due to changes in reporting to better align with NFP standards. The financials will be reviewed by incoming Board prior to releasing for approval. Audited 2018-2019 financials will be presented for approval at the following year's AGM.
- Appointment of Auditor – 2020
 - Motion that the AGM empowers the Board appoint the Auditor for 2020.
 - Moved Nancy, Second Maria. Carried.

10. GM Operational Report

- a. Large programs and services were in less demand due to economic climate (i.e., weddings)
- b. Room rentals saw an increase to various organizations and groups
- c. Day camps continue to thrive
- d. Dalhousie Out of School (DOSC) program continues to grow with increased registrations, and passed three accreditations

11. Committee and Group Reports

- a. Sean provided brief status update about developments in Dalhousie

12. Election of New Executive and Directors

- a. James Fong ran the election.
- b. President. Ron Cornish by acclamation.
- c. VP. Sunny Wang, Jonathan Maynard by acclamation.
- d. Treasurer. Nancy Mosher by acclamation
- e. Secretary.
- f. Directors. Christine Wutzke, Lesley Bloxham, Petro Babak, Brent Clark by acclamation
- g. Note that the Board can approve directors and Executive positions in regular Board meetings.

13. Setting of Date of Next Regular DCA Board Meeting

Tuesday February 11, 2020, 7:00 pm at the Dalhousie Community Association. Motion by Ron, seconded by Christine. Carried.

14. Adjournment

Moved by James. Adjourned at 8:06 PM.

Respectfully submitted,
Jonathan Maynard,
Vice President, Director